



# UNITED METHODIST CHURCH OF DANBURY

5 Clapboard Ridge Road, Danbury, CT 06811  
Phone: 203-743-1503 FAX: 203-743-1533  
Website: [www.DanburyMethodist.org](http://www.DanburyMethodist.org)  
Email: [DanburyUMC@sbcglobal.net](mailto:DanburyUMC@sbcglobal.net)



We invite you to become a vendor for our 13<sup>th</sup> annual **PUMPKIN FESTIVAL** on **Saturday, October 7, 2017** at the United Methodist Church of Danbury.

**PUMPKIN FESTIVAL** vendor space is available for \$50. You, of course, will keep all of your profits.

Complimentary valet parking and unloading and loading assistance is provided for your convenience.

We anticipate having our largest turnout ever!

Our church is easily found, just off exit 5 of I-84 at 5 Clapboard Ridge Road, Danbury, CT.

We have included the application and release forms. Please complete and return them with your check made payable to: United Methodist Church of Danbury by Friday, August 18, 2017.

All vendor spaces are first come, first served.

Thank you for your continued support,

*Beverly*

*Lucinda*

Beverly Anderson

Lucinda Johnson

Festival Co-Chair

Festival Co-Chair



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## PUMPKIN FESTIVAL

Saturday, October 7, 2017  
10:00am - 4:00pm

### ARTIST/CRAFT VENDOR APPLICATION

#### REGULATIONS, TERMS AND CONDITIONS

##### BOOTHS

- Booth space- indoor space, room for one table, approximately 8' by 30", and chairs behind.
- Booths are rented on a first come, first served basis.
- The United Methodist Church of Danbury retains the absolute right to: approve or disapprove any application; limit the number of vendors; limit the number of vendors in any given category; deny a vendor based on appropriateness of product or duplication of product; determine space configuration and assignment.
- All product categories must be listed on the application.
- Internal electrical access is extremely limited, and will be assigned on a first come, first served basis. If electrical access is assigned, the vendor must provide heavy duty power cords.
- Verizon and ATT data are supported at this site.

##### TERMS:

- Vendor Fees: \$50 fee for each space (includes one table approx. 8'x 30" & 2 metal folding chairs)
- **Completed Application, Release form and payment in full is required by Friday, August 18, 2017.**
- **There will be no refunds for cancellations after August 18, 2017.**
- Vendors keep all profits from their booths.
- Vendors are responsible for collecting and reporting Connecticut sales tax, where applicable.
- Event will be held rain or shine.
- In the event of serious weather conditions, the United Methodist Church of Danbury retains the absolute right to decide whether event will be cancelled. **There will be no refunds due to inclement weather or event cancellation.**
- Cash or check accepted. Do not send cash through the mail. Checks should be made payable to: **United Methodist Church of Danbury**. There will be a \$35 returned check fee.

##### CONDITIONS:

- Set-up takes place between 7:30am - 9:30am on Festival day and must be completed by 9:30am.
- Complimentary valet parking and unloading/loading assistance will be provided.
- Vendors may not impede access to other spaces (e.g. by sign or display blockage.)
- Vendors may not move booth location once a space has been assigned.
- After setup, vendors will park in a pre-designated area.
- Breakdown and pack-up may not take place before 4:00 p.m. Early breakdown will not be permitted. Vendor vehicles will not be allowed in the public parking area during the event.
- At the conclusion of the event, vendors must clean up their areas and dispose of all trash.
- The United Methodist Church of Danbury will not be responsible for loss or damage of any kind to vendor property, or any personal injury to vendors or their assistants may experience while exhibiting on its property. **YOU MUST COMPLETE, SIGN AND SEND IN THE ATTACHED RELEASE FROM LIABILITY AND INDEMNITY AGREEMENT.**
- Vendor shall remain responsible for loss or damage to any Church property, up to actual replacement value for any missing or damaged item.



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## PUMPKIN FESTIVAL

Saturday, October 7, 2017

10:00am - 4:00pm

### ARTIST/CRAFT VENDOR APPLICATION

**PLEASE COMPLETE APPLICATION & RELEASE - MAIL WITH YOUR CHECK BY 8/18/17.  
TO: The United Methodist Church of Danbury, 5 Clapboard Ridge Road, Danbury, CT 06811.**

Name : \_\_\_\_\_

Business Name: (if applicable) \_\_\_\_\_

Mailing address: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Phone(s): Home \_\_\_\_\_ Cell \_\_\_\_\_

Description of Product(s) \_\_\_\_\_

Price Range of Products(s) \_\_\_\_\_

Number of booths requested \_\_\_\_\_ I need electrical access: YES  NO

Comments \_\_\_\_\_

Payment enclosed: \$ \_\_\_\_\_

*I have read all the guidelines and agree to abide by all terms and conditions set forth herein.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

Mail completed application, release and payment to:  
Pumpkin Festival Committee  
United Methodist Church of Danbury  
5 Clapboard Ridge Road  
Danbury, CT 06811



# UNITED METHODIST CHURCH OF DANBURY

## RELEASE FROM LIABILITY AND INDEMNITY AGREEMENT

In consideration of the United Methodist Church of Danbury permitting me/us to enter upon and to use its property for the purpose of participating in the church's 2017 Pumpkin Festival on Saturday, October 7, 2017:

I/we hereby forever release and covenant to hold harmless the United Methodist Church of Danbury and its successors, departments, officers, employees, servants, and agents of and from any and all actions, causes of actions, claims, demands, damages, costs, loss of services, expenses and compensation on account of, or in any way growing out of, directly or indirectly, all known and unknown personal injuries or property damages which may now or hereafter result from any act or omission related to my/our participation in the aforementioned event.

Furthermore, I/we hereby agree to protect the United Methodist Church of Danbury and its successors, departments, officers, employees, servants, and agents against any and all claims for damages, compensation or otherwise growing out of or resulting from injury resulting from my/our participation in the aforementioned event, and to indemnify, reimburse or make good to the church or its successors, departments, officers, employees, servants, and agents any loss or damage or cost, including attorney's fees, the United Methodist Church of Danbury or its representatives may have to pay if any litigation arises from my/our participation in the aforementioned event.

Name(s): \_\_\_\_\_

Name of Business: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Signature(s): \_\_\_\_\_

Date \_\_\_\_\_